



VKA ORDER FORM - BOOKS, VIDEO TAPES, AUDIO TAPES

Vander Kooi & Assoc. Inc.
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QUANTITY	TITLE	PRICE	TOTAL
BOOKS			
	The Complete Business Manual for Landscape, Irrigation and Maintenance Contractors	\$75	
	The Complete Estimating Book w/Labor Equip. Production Times for the Green Industry	\$45	
	Employer, Customer and Equipment Systems		
	\$199 each		
	\$495 for all three		
	\$595 for CD-ROM includes all three books		
	Labor and Equipment Production Times for the Green Industry	\$22	
	If I Had To Do It All Over Again	\$25	
	Landscape and Sprinkler Care Guide	\$7	
	Growing and Staffing a Business	\$18	
	The Employees Packet Sample	\$13	
	The Idea Book - Volume I and II	\$21	
	Systems for Success	\$30	
	The 90 Minute MBA	\$39	
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	Dare to Be Different Self Promotion	\$15	
	Handyman in Your Pocket	\$12.95	
VIDEO TAPES			
	People Management in Construction, 2 tapes,	\$40	
	Estimating Strategy, 1 tape	\$25	
	How to Find, Train, Motivate, and Retain Employees, 3 tapes	\$59	
	How to Get the Job at Your Price, 3 tapes	\$59	
	Making the Numbers Work, 3 tapes	\$59	
	Business Listening, 1 tape	\$29	
AUDIO TAPES			
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	An Overview of an Estimating System, 4 videos	\$99	
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